



Terms and conditions

2017-2018

Conditions of admission

The parents fill in an admission form or directly the contract. The decision of enrolment is made by the Direction. The 250.-CHF tuition fee must be paid for each new child on reception of the invoice issued once the contract has been signed. The child's admission is confirmed when the enrolment fee has been registered by l'écoline. The fee covers the administrative costs of the admission. Therefore, it cannot, in any event, be reimbursed and isn't deductible of future bills.

Payment conditions

School fees (excluding holidays), per month over 10 months:

School Fees

These fees include the support and mentoring of the children, main supplies and equipment used by the children and all the costs for the children's activities including the discovery trips.

The times of arrivals of children who are not registered for day care are from 8:30 to 9am in the morning and 2 to 2:30pm in the afternoon. The times of departure of children who are not registered for day care are from 11:45 to 12 in the morning and 4 to 4:30 in the afternoon. These time slots are particularly favorable for exchanges between the families, the children and the educational team.

No discount will be given for sickness or vacation as the space is reserved in all cases.

Extra care

According to availability, extra care is possible upon prior request (the earlier the better). The fees are:

- 1 ½ school day (8h30-12h or 14h-16h30) : 50.-
- 1 midday day care (lunch included) or evening : 28.-
- 1 short day (8h30-16h30 meal included) : 110.-
- 1 morning day care: 10.-
- 1 long day (7h30-18h30) : 140.-

Holiday clubs See price list for Holiday clubs

Payment

Deadline for payments

The schooling fee is to be paid before the beginning of each trimester, if not the child's access can be refused. It can also be paid monthly, annually or by semester, always ahead of time and upon presentation of the invoice.

Withdrawal

Withdrawal before the beginning of term

Notification of withdrawal must be postmarked by 10th July. Past this date and up to the first day of term, the equivalent of 50% of the schooling fee for the first accounting trimester (from 1st September to 31st December) is due.

Withdrawal during the academic year

The departure of l'écoline during the academic year must be notified to the Direction by registered post:

- postmarked by 31st October for a departure at the end of the 1st accounting trimester (31st December)
- postmarked by 31st January for a departure at the end of the second accounting trimester (31st March)
- After the abovementioned deadlines, the trimester which has started and the following trimester are payable in full.

L'écoline's accounting trimesters

- 1st accounting trimester (4 months): from 1st September to 31st December
- 2nd accounting trimester (3 months): from 1st January to 31st March
- 3rd accounting trimester (3 months): from 1st April to 30th June

Calendar and holidays

1 st Day of school :	Monday 21.08.2017
Jeûne fédéral :	Monday 18.09.2017
Fall holidays :	From Friday 06.10 at 6 :30pm to Monday 23.10 at 7 :30
Vacances de Noël :	From Friday 22.12 at 6 :30pm to Monday 08.01.2018 at 7 :30
Vacances de février :	From Friday 16.02 at 6 :30pm to Monday 26.02.2018 at 7 :30
Vacances de Pâques :	From Friday 29.03 at 6 :30pm to Monday 26.04 2018 at 7 :30
Vacances de l'Ascension :	From Wednesday 09.05 at 6 :30pm to Monday 14.05.2018 at 7 :30
Congés de Pentecôte :	Monday 21.05.2018
Fin de l'année scolaire :	Friday 06.07.2018 at 6:30pm

Administrative conditions and place of jurisdiction

The signature of the enrolment form implies the acceptance of the present financial and general conditions. The present financial and general conditions are valid from the beginning of the academic year 2014/2015 respectively from the 25th August 2014. They can be modified at all times by way of a 3 month written notice.

Any legal dispute, controversy or claim relating to the present financial and general conditions and to the related contracts is exclusively subject to Swiss law, whatever the parents' or the parental authority's place of residents may be.

The place of jurisdiction is Lausanne.

ANNEX : PRICES

PRICES		
Preschool Mini 3	8:30-14:15 x3	1'250.-/month*
Preschool Mini 4	8:30-14:15 x4	1'515.-/month*
Preschool Day 3	8:30-18:30 x3	1'705.-/month
School 1 Mini	8:30-14:15 x3 8:30-16 x1	1'560.-/month
School 2 Mini	8:30-16 x4	1'860.-/month
4 Days	8:30-18:30 x4 <i>Clubs included</i>	2'260.-/month
Full Week	7:30-18:30 x5 <i>Clubs included</i>	2'820.-/month

**Prices valid for Preschool children only

Options		
Early start	7:30-8:30	55.-/day/month
Afternoon School	14-16	85.-/day/month
Afternoon Club	16-18:30	125.-/day/month
Wednesday morning	8:30-14:15	320.-/day/month
Full Wednesday	8:30-18:30	470.-/day/month

ANNEX : TERMS FOR HOLIDAY CLUBS

Conditions of admission

Parents contact l'écoline's Management to sign in for their children according to the availabilities. Parents then need to send a written conformation to book the spot.

Prices

HOLIDAY CLUBS	HOURS	PRICES
Full week « Full days »	Monday-Friday 7 :30 – 18 :30	500.-CHF/week
Full week « Short days »	Monday-Friday 9 – 16:30	425.-CHF/ week
Full week « half days with lunches »	Monday-Friday 7 :30 – 14 or 12-18 :30	350.-CHF/ week
Full week « half days »	Monday-Friday 7 :30 – 12 or 14-18 :30	250.-CHF/ week
« à la carte » price Full day	Choose your day(s) 7 :30-18 :30	125.-CHF/day
« à la carte » price Short day	Choose your day(s) 9 – 16:30	100.-CHF/day
« à la carte » price Half day with lunch	Choose your day(s) 7 :30 – 14 or 12-18 :30	85.-CHF/day
« à la carte » price Half day with lunch	Choose your day(s) 7 :30 – 12 or 14-18 :30	50.-CHF/ day
Full week « Full days »	Monday-Friday 7 :30 – 18 :30	

No discount will be given for sickness or vacation as the space is reserved in all cases

Payment

Payment can be done on the usual account of l'écoline or through l'écoline's online shop.

Withdrawal

There's no reimbursement in case of non attendance, except in case of force majeure (decided by l'écoline's management).