Conditions of admission

The parents fill in an admission form or directly the contract. The decision of enrolment is made by the Direction. The 250.-CHF tuition fee must be paid for each new child on reception of the invoice issued once the contract has been signed. The child’s admission is confirmed when the enrolment fee has been registered by l’écoline. The fee covers the administrative costs of the admission. Therefore, it cannot, in any event, be reimbursed and isn’t deductible of future bills.

Payment conditions

School fees (excluding holidays), per month over 10 months:

L’écoline can offer some special reductions (from 5 to 50%) to the families who make a special request including proofs of incomes and of motivation, according to our financial possibilities.

School fees include the support and mentoring of the children, main supplies and equipment used by the children and all the costs for the children’s activities including the discovery trips. No discount will be given for sickness or vacation as the space is reserved in all cases.

<table>
<thead>
<tr>
<th>FORFAITS PRESCHOOL</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>De</td>
<td>A</td>
<td>Écolage mensuel</td>
</tr>
<tr>
<td>Preschool x3</td>
<td>8h30-9h</td>
<td>14h-14h15</td>
<td>1250.-</td>
</tr>
<tr>
<td>Preschool x4</td>
<td>8h30-9h</td>
<td>14h-14h15</td>
<td>1515.-</td>
</tr>
<tr>
<td>3 Days maxi</td>
<td>8h30-9h</td>
<td>15h45-18h15</td>
<td>1705.-</td>
</tr>
<tr>
<td>4 Days mini</td>
<td>8h30-9h</td>
<td>15h45-16h</td>
<td>1815.-</td>
</tr>
<tr>
<td>4 Days maxi</td>
<td>8h30-9h</td>
<td>15h45-18h15</td>
<td>2260.-</td>
</tr>
<tr>
<td>Full week</td>
<td>7h30-9h</td>
<td>15h45-18h15</td>
<td>2820.-</td>
</tr>
</tbody>
</table>
Extra care

According to availability, extra care is possible upon prior request (the earlier the better). The fees are:

- 1 ½ school day (8h30-12h or 14h-16h) : 50.-
- 1 midday day care (lunch included) : 35.-
- 1 evening day care (4-6:15pm) : 25.-
- 1 short day (8h30-16h meal included) : 115.-
- 1 morning day care: 10.-
- 1 long day (7h30-18h30) : 140.-

Payment

Deadline for payments
The schooling fee is to be paid before the beginning of each trimester, if not the child’s access can be refused. It can also be paid monthly, annually or by semester, always ahead of time and upon presentation of the invoice.

Withdrawal

Withdrawal before the beginning of term
Notification of withdrawal must be postmarked by 10th July. Past this date and up to the first day of term, the equivalent of 50% of the schooling fee for the first accounting trimester (from 1st September to 31st December) is due.
Withdrawal during the academic year
The departure of l’école during the academic year must be notified to the Direction by registered post:
• postmarked by 31st October for a departure at the end of the 1st accounting trimester (31st December)
• postmarked by 31st January for a departure at the end of the second accounting trimester (31st March)
• After the abovementioned deadlines, the trimester which has started and the following trimester are payable in full.

L’école’s accounting trimesters
• 1st accounting trimester (4 months): from 1st September to 31st December
• 2nd accounting trimester (3 months): from 1st January to 31st March
• 3rd accounting trimester (3 months): from 1st April to 30th June

Calendar and holidays

1st day of school: Monday 27 of August 2018
Congés du Jeûne fédéral: Monday 19 of September 2018
Fall holidays: From Friday 12 of October at 18:30 to Monday 29 of October 2018 at 7:30
Winter holidays: From Friday 21 of December at 18:30 to Monday 5 of January 2019 at 7:30
February holidays: From Friday 22 of February at 18:30 to Monday 4 of March 2019 at 7:30
Easter holidays: From Friday 12 of April at 18:30 to Monday 28 of April 2019 at 7:30
Ascension: From Wednesday 29th of May at 18:30 to Monday 3 of June 2019 at 7:30
Pentecôte: Monday 10 of June 2019
Last day of school: Friday 5 of July 2019 at 18:30

Administrative conditions and place of jurisdiction
The signature of the enrolment form implies the acceptance of the present financial and general conditions.
The present financial and general conditions are valid from the beginning of the academic year 2018/2019.
They can be modified at all times by way of a 3 months written notice.
Any legal dispute, controversy or claim relating to the present financial and general conditions and to the related contracts is exclusively subject to Swiss law, whatever the parents’ or the parental authority’s place of residents may be.
The place of jurisdiction is Lausanne.
ANNEX: TERMS FOR HOLIDAY CLUBS

Conditions of admission
Parents contact l’écoline’s Management to sign in for their children according to the availabilities. Parents then need to send a written confirmation to book the spot.

Prices

<table>
<thead>
<tr>
<th>ATELIERS VACANCES</th>
<th>HORAIRES</th>
<th>TARIFS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full week</td>
<td>Monday-Friday 7:30 – 18:30</td>
<td>500.-CHF/week</td>
</tr>
<tr>
<td>« Full days »</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full week</td>
<td>Monday-Friday 9 – 16:30</td>
<td>425.-CHF/week</td>
</tr>
<tr>
<td>« Short day »</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full week</td>
<td>Monday-Friday 7:30 – 14</td>
<td>350.-CHF/week</td>
</tr>
<tr>
<td>« half days with lunches »</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full week</td>
<td>Monday-Friday 7:30 – 12</td>
<td>250.-CHF/week</td>
</tr>
<tr>
<td>« half days »</td>
<td></td>
<td></td>
</tr>
<tr>
<td>« À la carte » price Full day</td>
<td>Choose your day(s) 7:30 – 18:30</td>
<td>125.-CHF/day</td>
</tr>
<tr>
<td>« À la carte » price Short day</td>
<td>Choose your day(s) 9 – 16:30</td>
<td>100.-CHF/day</td>
</tr>
<tr>
<td>« À la carte » price Half day with lunch</td>
<td>Choose your day(s) 7:30 – 14</td>
<td>85.-CHF/day</td>
</tr>
<tr>
<td>« À la carte » price Half day</td>
<td>Choose your day(s) 7:30 – 12h</td>
<td>50.-CHF/day</td>
</tr>
</tbody>
</table>

No discount will be given for sickness or vacation as the space is reserved in all cases.

Payment
Payment can be done on the usual account of l’écoline or through l’écoline’s online shop.

Withdrawal
There’s no reimbursement in case of non attendance, except in case of force majeure (decided by l’écoline’s management).